



Oregon coast military Museum

2145 Kingwood Street, Florence, Oregon 97439

Mailing Address: PO Box 2040, Florence, Oregon 97439

541-902-5160 www.oregoncoastmilitarymuseum.com

Dear Applicant:

Thank you for your interest in becoming a volunteer at the Oregon Coast Military Museum. Please fill out the attached application and return it to our staff at the museum or you can mail the application to the museum's mailing address. Once we have received your application, we will contact you to set up an interview. If you have any questions, you may call us at 541-902-5160.

Volunteer Requirements

Dress: Museum volunteers will be required to **not** wear offensive clothing. Non-slip, comfortable shoes are recommended for all volunteers.

Shifts: An active volunteer normally works a minimum of 16 hours per month. A part-time volunteer generally volunteers 8 hours per month.

Age: All volunteers must be at least 15 years of age before volunteer orientation.

Background Check: All volunteers must pass a criminal background check before they begin.

Skills and abilities

- Ability to move around the museum during the assigned work day
- An interest in learning about Oregon's Military history and the history of our Veterans
- Commitment to providing outstanding customer service to our Museum visitors

Benefits of Volunteering

As a volunteer of the Museum, you will receive a 10% discount in our Gift Shop, free admission for yourself, and an invitation to our annual volunteer recognition event in the winter. You will also be able to learn more about Oregon's involvement in the military and how it has affected our Veterans.

Oregon Coast Military Museum

Volunteer Application

4/23/2018

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Volunteer Application

PO Box 2040, Florence, Oregon 97439 541-902-5160

Contact Information:

Date: _____

Name:	
First	Last
Email Address:	
Mailing Address:	Phone Number: (xxx)-xxx-xxxx
	Secondary Phone Number:

In case of emergency, please contact	
Name:	Phone Number:
Relationship:	Secondary Phone Number:

Experience and skills:

Education:
Work Experience:
Hobbies, Skills, Interests:
What are you looking forward to as an OCMM Volunteer?

Availability:

When are you available to volunteer?	Other Information:
<input type="checkbox"/> Wednesday 12:00pm-4:00pm <input type="checkbox"/> Thursday 12:00pm-4:00pm <input type="checkbox"/> Friday 12:00pm-4:00pm <input type="checkbox"/> Saturday 12:00pm-4:00pm <input type="checkbox"/> Sunday 12:00pm-4:00pm <input type="checkbox"/> Other day and times:	<input type="checkbox"/> Weekly <input type="checkbox"/> Twice a month <input type="checkbox"/> Monthly <input type="checkbox"/> Special Events <input type="checkbox"/> Seasonally

Volunteer opportunities:

<p>The Oregon Coast Military Museum Relies on volunteers to accomplish its mission of providing a meaningful and educational experience about Oregon's military history. How would you like to help us?</p>	
<ul style="list-style-type: none"> <input type="checkbox"/> DOCENTS share the history of Oregon's veterans through the artifacts and leading visitors on tours of the display hall and its sections. <input type="checkbox"/> INTERNS are students who volunteer in optional or for-credit activities. Internships will be tailored to each student's schedule, interests, and goals. <input type="checkbox"/> CLERKS are the face of the museum. They are the first person who greets and orients our visitors as well as collect admission or make retail sales. <input type="checkbox"/> ARCHIVISTS handle the care and documentation of the Museum's vast collections. 	<ul style="list-style-type: none"> <input type="checkbox"/> JANITORS maintain the cleanliness and maintenance of the Museum <input type="checkbox"/> SPECIAL EVENTS volunteers work special events at and off the Museum's property. An example would be staffing a table at promotional events, help with our Quarterly Heritage Events, and assist during Museum rentals. <input type="checkbox"/> RESEARCHERS help research various historic topics and compile the information for our Archival Staff to use <input type="checkbox"/> OTHER _____

RELEASE AND HOLD HARMLESS

I recognize and acknowledge that by participating in the OCMM's volunteer program I may be at risk of physical injury and I agree to assume the full risk of any injuries, damages, or losses, which I may sustain as a result of participating in any and all activities connected with or associated with the volunteer program. I agree to release and hold harmless OCMM, its agents, employees, and volunteers from all damages, judgements, expenses (including attorney fees), costs, or liabilities suffered due to injury or damage to property that may arise out of or as a consequence of any volunteer work I may perform. If I am injured while performing volunteer work on museum property, and I am unable to give consent for treatment, I give OCMM and their agents permission to obtain treatment. If there is a charge for treatment, I will pay for the treatment and indemnify and hold the museum harmless.

PHOTO RELEASE

OCMM may use my likeness in any brochures, interpretations, or informational materials that will be used to promote OCMM and its programs, including images posted to its website and other online resources.

By signing, I acknowledge that I have read and agree to the above terms of volunteering at the Oregon Coast Military Museum

Signature:	Date:
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If you are under 18 years of age, please have a parent or guardian sign here:

OCMM USE	Completed Volunteer Review Date:	Orientation Completed Date:
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